

**The Hampton Township Board**  
**Regular Meeting Minutes**  
**August 20, 2013, 7:30 P.M.**

**ATTENDANCE**

Chair	Doug Wille
Supervisor	Bob Leifeld
Supervisor	Bernie Pistner
Clerk	Jeanne Werner
Treasurer	Leo Nicolai

This meeting was called to order by Doug Willie, Chair at 7:30 P.M. with the Pledge of Allegiance to the flag, using the constant agenda with the exception of approving the claims.

**A motion was made by Bob Leifeld and seconded by Bernie Pistner to approve the routine items on the constant agenda and to approve the balance of the agenda with the exception of the claims. Motion was unanimously passed.**

**The minutes and treasurer's report were signed.**

**A motion to approve the claims 4814 to 4824 was made by Bob Leifeld and seconded by Bernie Pistner. It was unanimously passed. Checks were signed.**

Township mail was reviewed. Bob mentioned that if anyone is interested, there will be a law workshop.

Dakota County Sherriff's Deputy was present to remind citizens to be curious of things that don't feel right, theft has been an ongoing problem in the area.

**ROAD REPORT**

Removal of Al Bester's third driveway was discussed. From last year's discussion, the board believes that Mr. Bester agreed to cost share this project at a rate of 50% .The board has requested that Otte's provide a current quote for the amount.

Graveling has been completed on all roads, except for a one mile stretch of 260<sup>th</sup> between 47 and Donnelly. He believes that completed roads have received chloride. Most of the ditch cutting is complete as well with a few areas remaining that can be addressed after crops are out. Ditch cleanout for the FEMA work will try to have completed by next month's meeting.

Audience member Chip Callister complemented the work that Otte's preformed on Inga Ave.

Ditch spraying should be complete by the end of the week.

Chip Callister, 26659 Inga Ave, was present to discuss Pine Creek waterway project to be done at his residence. The township right of way falls within the scope of the project. Mr. Callister asked if the township would be willing to cost share. The Supervisors said no since from the Township's view, there is nothing wrong with the ditch. **Bob Leifeld made a motion to allow the waterway work with NRCS be approved, seconded by Bernie Pistner. All in favor, Motion carries.**

## **PLANNING COMMISSION**

Contractor for James Traynor, 22235 Inga Ave, Hampton 651-437-3680, was present to request permit for an addition on the north side of the Traynor house. Commission recommends approval of this permit. **Motion made by Bob Leifeld to approve building permit, second by Bernie Pistner. All in favor, motion passed.**

Jeremy Irrthum requested approval of .3 acre split to his neighbor. He also asked the reasoning behind the approval of the land split. Doug Willie believes it is in place as the County will request if the township granted approval at the time of filing. **Motion made by Doug Wille to approve the .3 acre land split, seconded by Bob Leifeld. All in favor, motion passed.**

## **OLD BUSINESS**

Counter offer of \$20,000.00 submitted by Gurmer Properties. Discussion was had surrounding if the Township should sell at that offered price or if they should hold onto it for future use. **Motion made by Bob Leifeld to not sell the property, seconded by Bernie Pistner. All in favor, Motion carried.**

Ordinance relating to utility companies was debated again. A possible benefit of adopting Castle Rock's ordinance is continuity from township to township. Bob Leifeld would like the Planning Commission to read the ordinance and make any recommendations they feel are necessary for our township. Leo Nicolai mentioned that the ordinance should also include who will enforce the ordinance and how. It was suggested that the Planning Commission review the ordinance over the winter months. Clerk will send ordinance to the Planning Commission and add to the agenda. **Discussion tabled.**

Ordinance regarding building a shed before a house; the planning commission feels that there is no current need for an ordinance. They feel that having a shed is better than a junk pile out in the open. Bernie Pistner questioned if we could issue a Conditional Use Permit (CUP) allowing a shed to be built before a house on the condition that a house be built within a certain time frame. The Commission feels that having a CUP will be awkward and difficult to enforce. **Discussion tabled.**

## **NEW BUSINESS**

Jeanne Werner submitted her resignation effective September 1, 2013. She will be staying on as the Deputy Clerk to handle walk ins and permits. **Motion made by Bob Leifeld to**

**accept Jeanne Werner's resignation as Clerk, second by Bernie Pistner. All in favor, Motion passed.**

**Appointment of Melissa Timm as Clerk. Motion from Bob Leifeld to appoint Melissa Timm as the Township Clerk, second by Bernie Pister. All in favor, motion passed.**

Bob Leifeld suggested a notice be posted on the website for the change in Clerk personnel and a thank you to Jeanne for her years of service.

Signing of Cost Sharing Agreement between Dakota County and Township. This agreement allows the township to make purchases at the Counties contracted price. **Motion made by Bernie Pistner, seconded by Bob Leifeld, to approve the signing of this agreement. All in favor, motion passed.**

Bob Leifeld brought up an article that was in the Minnesota Association of Townships (MTA) newsletter that brought up the pros and cons of transferring ditch maintenance to the home owner. Currently the Township provides ditch maintenance. Doug Wille stated that he would like to see more research done before a decision is made as he believes that enforcement may be cumbersome. **Discussion tabled.**

**Bob Leifeld made a motion, seconded by Bernie Pistner to adjourn the meeting. It unanimously passed. Meeting was adjourned at 8:45 pm.**

Date Signed: 9-17-13

Supervisor: Doug Wille

Clerk: Maggie Timm